



## JOB DESCRIPTION

Title: **PARAMEDIC/FIREFIGHTER**

Department: Fire

Class Code: 4302

FLSA Status: Non-Exempt

Effective Date: July 1, 2000 (Rev 07/2010)

### GENERAL PURPOSE

Under general supervision of the captain, provides direct services, individually and as a member of a team in response to fire, rescue, hazmat and other incidents.

Additionally, a Paramedic/Firefighter will respond to medical emergencies and provide pre-hospital **ADVANCED LIFE SUPPORT** care to victims of injury or illness. A Paramedic/Firefighter is ordinarily the highest medical authority at an emergency medical scene and as such, makes medical decisions based on standing orders, protocols and orders from on-line and off-line medical direction.

The position of Paramedic/Firefighter necessitates the same knowledge, skills and job requirements of a Firefighter I or II subsequent to minimum time and training requirements as outlined in the minimum qualifications section.

**EXAMPLE OF DUTIES** (Any one position may not include all of the duties listed, nor do the listed examples include all duties which may be found in positions of this class.)

- \*-- Performs complex diagnostic and medical procedures including, but not limited to: intravenous cannulation, endotracheal intubation, recognition of cardiac arrhythmias and administration of various medications.
- \*-- Drives and operates ambulance or other apparatus as assigned and/or operates as a member of medic engine or medic truck company.
- \*-- Accurately completes written and verbal reports on patient care to hospital emergency departments.
- \*-- Performs a thorough, daily inspection and pump check of the apparatus to which he/she is assigned; notifies station officer of any condition requiring repair or maintenance; insures that the inventory of supplies and equipment is complete; assures that apparatus, equipment, and records are maintained and in good order.

- \*-- Comprehends and documents complete and accurate patient histories.
- \*-- Checks medications and equipment daily to ensure proper control and inventory.
- \*-- Participates in firefighting duties as assigned and according to the Paramedic/Firefighter's certification level as described in the minimum qualifications section and duties as outlined in the Firefighter I or II job description.
- \*-- Lays hose lines, operates nozzles, pumps and hydrants; utilizes fire extinguishers and performs other actions to suppress fire; operates hydraulic, pneumatic, manual and power tools.
- \*-- Participates in salvage operation and post fire operations; uses salvage covers, floor runners and other related equipment to reduce property damage from heat, smoke, fire, gases, and water.
- \*-- Participates in drills and training evolutions as directed.
- \*-- Participates in fire and life safety inspections of commercial and residential properties; checks operating condition of hydrants.
- \*-- Cleans and performs general maintenance of fire equipment and fire stations.
- \*-- Responds to scenes of accidents or acute illness for which emergency medical care has been requested.
- \*-- Required to transfer, lift and move patients while employing appropriate safety and lifting techniques.
- \*-- Responds to hazardous materials incidents at an awareness level and responds to other calls for assistance as requested by the public.
- \*-- Participates in public education programs in schools, civic groups and other locations as requested.
- Conducts departmental training sessions on topics related to the employee's job functions.
- \*-- Utilizes city computer system for patient care documentation, record keeping, pre-incident planning and other job related functions.
- Drives and operates fire apparatus under the direction of the station officer and according to procedures as outlined in Murray City Fire Department SOGs.
- \*-- Participates in daily physical training.
- Performs related duties as required.

## MINIMUM QUALIFICATIONS

### Education and Experience

- Must have high school diploma or the equivalent (GED).
- Minimum of one year experience as a certified EMT.
- Certification and licensure as a Paramedic by the State of Utah Department of Health, Bureau of Emergency Medical Services or complete state reciprocity within two (2) months of hire date.
- Must maintain state-mandated continuing education requirements, including current American Heart Association (AHA) certification in Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS) and Pediatric Advanced Life Support (PALS), or equivalent.
- **Firefighter I, Firefighter II and ADO-Pumper** through the Utah Fire Service Certification System are requirements for this position. The obtainment of Firefighter I will be waived for one (1) year from hire date. The obtainment of Firefighter II and ADO-Pumper certifications will be waived for four (4) years from hire date. Applicants for Firefighter I certification **must** be state certified through the Utah Fire Service Certification system at the **Hazardous Materials Awareness Personnel Level and Hazardous Materials Basic Operations Level**.

### Special Requirements

- Must possess a valid Utah Driver license, and be able to obtain and maintain a Utah CDL Class B Drivers license within twelve (12) months of hire date.
- Must complete department's emergency ambulance driving class.

### Necessary Knowledge, Skills and Abilities

- Familiarity with existing triage, treatment and patient transport protocols.
- Familiarity with standing orders provided by off-line medical director.
- Proficiency in advanced life support procedures.
- Knowledge of medical terminology.
- Ability to follow both written and oral communication; ability to communicate in a written and verbal manner; ability to exercise appropriate safety tactics in firefighting and medical emergencies.
- In addition to basic life support (BLS) skills, must be proficient in advanced life support (ALS) skills including but not limited to IV therapy, cardiac monitoring, advanced airway control and a variety of medication therapies.

- Ability to handle high levels of personal stress and to maintain composure under a variety of adverse conditions, including verbal and physical abuse, witnessing death and critical injuries and experiencing risk of personal harm.
- Working knowledge of the goals and objectives of City fire control program; working knowledge of effective techniques and methods of fire suppression and control; working knowledge of effective operation of policies and procedures established for the Fire Department; some knowledge of hazardous substances and their control.
- Skill in the operation of the apparatus to be driven; skill in maintenance of equipment and station; skill in operation of fire and emergency medical service equipment.

## **TOOLS & EQUIPMENT USED**

- Fire pumps, SCBA, hoses, and other standard firefighting equipment, ladders, first aid equipment, radio, vehicle, personal protective gear, personal computer.
- All equipment listed on State of Utah's required equipment list for paramedics, including but not limited to defibrillators medical suction equipment, cardiac monitors, intubation equipment, IV and medication administration equipment.

## **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

In addition to the physical demands of the job as listed below the employee must pass the department's annual Physical Agility Test (PAT) as described in Murray Fire Department's SOGs. The employee must also be cleared for duty as determined by a physician through required annual or biennial (frequency determined by employee's age) medical screening evaluations and meet Murray City's Health Standards and Requirements for Positions in the Public Safety Service.

- While performing the duties of this job, the employee is frequently required to sit; talk or hear; stand; walk; use hands to manipulate, handle, or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl; and taste or smell. Specific vision abilities required by this job include near vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.
- The employee must be able to move objects between 20-50 pounds short distances (20 feet or more), perform duties requiring pulling of 40 pounds or more such as removing hose from apparatus, pulling ceilings, starting power equipment, and opening doors on the apparatus, as well as frequently lift objects weighing 50 to 100 lbs.

## WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee regularly works in outside weather conditions, including temperature extremes, during day and night shifts. Work is often performed in emergency and stressful situations. Individual is exposed to hearing alarms and hazards associated with fighting fires and rendering emergency medical assistant, including smoke, noxious odors, fumes, chemicals, liquid chemicals, solvents and oils.
- The employee occasionally works near moving mechanical parts and in high precarious places and is occasionally exposed to wet and/or humid conditions, fumes or airborne particulates, toxic or caustic chemicals, risk of electrical shock, and vibration. The noise level in the work environment is usually moderate, except during certain firefighting or EMT/Paramedic activities when noise levels may be loud.
- The employee will be required to work 48 hour and up to 72 hour continuous shifts. During this time the employee may experience several interruptions of sleep, meals and/or other activities. The employee will be expected to perform essential job functions despite the potential for fatigue resultant from extended shift work.

DEPT/DIVISION APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

EMPLOYEE'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

H. R. DEPT. APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

\*Essential functions of the job.