

**MURRAY CITY  
DETACHED GARAGE PLAN SUBMITTAL REQUIREMENTS**

Name of Applicant \_\_\_\_\_  
Building Address or Lot # \_\_\_\_\_  
Phone No. \_\_\_\_\_ Permit Application No. \_\_\_\_\_

In order to expedite your plan review, please check your plans and application to be sure the following information has been included. **When each of the following items have been checked by you, sign the bottom of the form and have the Building Department verify that all needed information is included.** Submit this form with your application, plan review deposit, and 2 sets of plans for Building Department review.

*NOTE: APPLICATIONS FOR BUILDING PERMITS CANNOT BE ACCEPTED FOR PLAN REVIEW UNTIL THE SUBMITTAL IS COMPLETE.*

**COMMUNITY DEVELOPMENT APPROVAL**

\_\_\_ Approval signature from Planning and Zoning

**PROJECT COMPLETION DEPOSIT**

\_\_\_ Project completion deposit of \$500.00 (refunded after final inspection approval)

**THE BUILDING PERMIT APPLICATION**

- \_\_\_ Contractor's name, phone number, address, and contractor's state license number for:
  - \_\_\_ General contractor
  - \_\_\_ Electrical contractor
  - \_\_\_ (Mechanical or plumbing contractor if used)
- \_\_\_ Type of improvement/kind of construction
- \_\_\_ Signature of owner, contractor, or authorized agent with date signed

**SITE PLAN**

- \_\_\_ Drawn to scale with scale indicated (1" = 20' or larger)
- \_\_\_ North arrow
- \_\_\_ Lot number and/or address
- \_\_\_ Lot dimensions all sides
- \_\_\_ Size and location of any easements or right-of-ways
- \_\_\_ Names and locations of all adjacent streets
- \_\_\_ Locations of proposed and existing structures
- \_\_\_ Setback dimensions rear and sides
- \_\_\_ Outside garage dimensions and distances between buildings on property
- \_\_\_ Relative elevations of top of foundation and lot corners
- \_\_\_ Location, type, and elevation of any retaining walls
- \_\_\_ Direction and flow of drainage

**BUILDING PLANS**

- \_\_\_ Floor plan
- \_\_\_ Complete dimensions
- \_\_\_ Garage height
- \_\_\_ Sizes and types of doors and windows
- \_\_\_ Building elevations (exterior views and finish materials)
- \_\_\_ Cross sections with materials to be used
  - \_\_\_ Footing size, depth, and reinforcement
  - \_\_\_ Foundation height, thickness, and reinforcement
  - \_\_\_ Mud sill and anchor bolts
  - \_\_\_ Wall material, stud spacing, sheathing, and exterior finish
  - \_\_\_ Solid blocking
  - \_\_\_ Roofing covering material and sheathing
- \_\_\_ Framing details--grade and species of lumber
  - \_\_\_ Rafter size and spacing and/or truss details and layout
  - \_\_\_ Size and material of all beams, headers, and columns

**ELECTRICAL DETAILS**

- \_\_\_ All light and receptacle locations
- \_\_\_ GFCI's indicated

NOTE: Additional information may be requested as the city proceeds with the plan review.

**My signature below indicates I have carefully reviewed the submitted plans and verified that all of the items above have been included. I understand that failure to provide any needed information at this time will delay the processing of my permit.**

*	_____	_____
	Applicant's Signature	Date

*	_____	_____
	Building Inspection Division Acceptance	Date