

MURRAY PARKS AND RECREATION ADVISORY BOARD  
Minutes of Meeting  
Wednesday, April 10, 2019

**Board Members in Attendance**

Sunshine Szedeli  
Dana Dmitrich  
Mindy Canova  
Ted Maestas  
Kim Sorensen

**City Employees in Attendance:**

John Pearson  
Dave Caruth  
Bryant Farnsworth

The Parks & Recreation Board Meeting was called to order by Ted at 5:40pm.

**APPROVAL OF MINUTES**

Sunshine made a motion to approve the February minutes. Jeff seconded. Motion was unanimous.

**CITIZEN COMMENTS**

No citizens.

**OPEN AND PUBLIC MEETING TRAINING**

Brian Farnsworth presenting-Attorney's office has been asked to open a public meeting training to different boards and commissions of the city. State codes require all public bodies to receive an annual training. A public body is anything created by an ordinance and is supported by tax revenue and makes decisions for the public's business. The Public Meetings Act is structured to keep all business out in the open and public is informed of the city's business on their behalf. Very specific in its purpose even defining "meeting" which requires quorum to be present in number. Meetings are structured and planned, with no recognition of chance or social meetings.

Requirements under Public Meetings Act:

- Notice and recordings-public bodies need to send notice of meeting-date, time, location, agenda.
- Given 24 hours prior to meeting. Emergency meetings can skip this notice.

- Agenda-detailed enough to inform public of discussion topics.
- In meeting, discuss only what is listed on agenda.
- All open meetings require digital/tape recording and written minutes. Draft and final minutes are open to the public to review.
- Closed meeting-for litigation purposes, two thirds of numbers would have to vote to close meeting. Meeting would still be recorded.
- Minutes-must be taken during meeting.

Emailed communications, Facebook, Forums and chat rooms can be violations of the Public Meetings Act if you are deliberating apart from the view of the public.

Ted Maestas inquired if there was a fee for **GRAMA**. Brian shared there is a fee for it, i.e. copy pages for printed minutes, staff hours, and times to research and compile information.

Kim asked how long the tapes/recordings needed to be kept. Brian was not sure on that information and suggested to check with Jennifer Kennedy or recorder. Kim also asked with the Golf course attending the meeting, does the agenda need to be followed directly or can the order be mixed. Brian shared that without a time scheduled for each item, as long as it is approved by the board, the order can be adjusted.

The Mayor and City Council hold the advisory's opinion very highly and will often ask for many recommendations and opinions from the advisory boards.

### **GOLF COURSE FEE DISCUSSION**

John Pearson from the golf course discussed with the board that the golf course is due for a green fee and cart fee increase. He shared that with the fee increases they would still be below the average rate of the golf courses they compete daily with. Their plan would be to increase beginning 2020.

The board looked at the competing prices and felt it was very reasonable and agreed with the golf course to increase fees. They made a motion to increase, motion was unanimous.

### **MASTER PLAN UPDATE**

Kim said the Master Plan online survey went live Friday, April 5<sup>th</sup>. As of the following Monday, they had 285 responses, which they were excited about. It is live until May 12<sup>th</sup> and they have posters, emails, pass along cards, utility bill inserts, Peachjar etc. to spread the word. There will be two pop-up events for surveys. One on the 4<sup>th</sup> of July and the Health and Safety Fair in September.

### **BUDGET UPDATE**

Kim expressed the budget process is going fast. He has met with Mayor Camp who has already put together his budget and delivered it to City Council. Kim will also be meeting with City Council. Some highlights are that the Parks & Recreation department has faired pretty well if the Council sticks with what

the Mayor has proposed. He has allocated \$1 million to the Murray theater which will bring that budget up to \$4.6 million with the total needed being \$7.5. The CIP committee moved some things around and gave \$2 million towards the Murray Park pavilion renovation project.

#### **DIRECTORS REPORT**

- The cemetery is out of Niche space. They sent out an RFP and have selected a company. The fees will need to be raised in accordance with what the project will cost. The fee increases will go from \$650 resident to \$800. Open/close fees, which we do not charge for right now, will be \$100. \$650 non-resident to \$1000, open/close fees \$100. Currently they charge \$1000 resident/ \$1300 non-resident to disinter a casket or vault. They have proposed to raise it to \$1300 resident and non-resident. To disinter and go to double depth they would charge \$2000. Sunshine made a motion to agree with the fee increases, Mindy seconded, motion was unanimous.
- They are still waiting for weather to finish the port-n-place for the playground at Willow Pond.
- The softball field lights are still being installed and when they brought the crane in, it damaged some of the field.
- There is a bridge being put in at the canal trail.

#### **QUESTIONS**

No questions.

#### **ADJOURNMENT**

A motion was made to end the meeting. Motion was unanimous.