

**MURRAY CITY MUNICIPAL COUNCIL  
COMMITTEE OF THE WHOLE**

Work Session Minutes of Tuesday, February 20, 2024  
Murray City Hall, 10 East 4800 South, Poplar Meeting Room, Murray, Utah 84107

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**Attendance:**

Council Members:

Paul Pickett	District #1
Pam Cotter	District #2 – Council Chair
Diane Turner	District #4
Adam Hock	District #5 – Council Vice-Chair

Excused: Rosalba Dominguez District #3

Others Present:

Brett Hales	Mayor	Jennifer Kennedy	City Council Executive Director
Doug Hill	Chief Administrative Officer	Pattie Johnson	Council Administration
G.L. Critchfield	City Attorney	Brenda Moore	Finance Director
Phil Markham	CED Director	Crystal Brown	Council Administration
Nick Haskin	Fire Department	Brooke Smith	City Recorder
Jeff Puls	Fire Department	Joey Mittelman	Fire Chief
Travis Bodtcher	Fire Department	Russ Kakala	Public Works Director
Craig Burnett	Police Chief	Steve Roberson	Fire Department
Ella Joy Olsen	Murray Journal	Matt Boulden	Fire Department
Isaac Zenger	IT	David Carr	Citizen

**Conducting:** Council Member Cotter called the meeting to order at 4:00 p.m.

**Approval of Minutes:** Committee of the Whole – January 16, 2024.

Mr. Hock moved to approve, and Mr. Pickett seconded the motion. All in favor 4-0.

**Discussion Items:**

• **Fire Department Report.**

Fire Chief Joey Mittelman shared a timeline spanning from 1906 to 2012 to explain how a Civic Fraternal Order volunteer fire department was transformed into the existing MFD (Murray Fire Department). He discussed all assigned responsibilities of the firefighters, noted fire station locations in the City and described various fire suppression systems. Call volume totals showed a consistent rise in calls from 2001 to 2023. Chief Mittelman introduced the fire prevention personnel, explained their roles and responsibilities and reviewed a performance evaluation grade sheet, stating that all MFD performance was great, with the exception of keeping up on fire alarm inspections for businesses. For this reason the Self-Inspection program was implemented, and the Life Safety Inspection Vault database was purchased for tracking the status of fire alarms in the City. For future planning he suggested an additional fire fighter position.

The Chief discussed staffing, training requirements, equipment maintenance and the Certified Quality Inspector program pertaining to EMS and outlined duties of the paramedic team. The 2018 and 2023

heat maps were compared to show that call volume had expanded to a greater part of the City. He noted that MFD responds to outside cities about 1,000 times per year and Murray paramedics handle 7,000 calls per year. Transportation totals were viewed for both fire and EMS related incidents. Regarding the City's growth with the construction of new residential developments, including homes and taller apartments, the Chief anticipated an increase of 100 calls per year. As a result, he asked the Council to be mindful of growth and the associated costs related to MFD staffing needs. He suggested restructuring of fees for fire prevention, certification classes, State billing rates, impact fees and wildland deployments, as methods to generate more income.

- **OPMA (Open and Public Meetings Act) and Anti-Harassment Training.**

City Attorney G.L. Critchfield gave the OPMA training required by State Law. He said because the State Legislature's Declaration of Public Policy declares that agencies and political subdivisions of the State exist to conduct the people's business, council meetings are open for public observation. Public comments are allowed, but only when the public is invited to speak. He explained that during a public meeting the Council deliberates and takes action by voting in an open meeting. He reviewed how meetings should be conducted and discussed procedural guidelines for public meetings.

Mr. Critchfield conducted the harassment training that included a review of the City's Anti-Harassment Policy, Article Nine of the Murray City Municipal Council Policies and Procedures and the Federal Government's Equal Employment Opportunity Commission, where harassment is defined as illegal. He explained that harassment did not have to be sexual in nature and is any behavior that is considered unwelcomed conduct. He defined inappropriate conduct and harassment, noted laws that apply to harassment and explained the steps for reporting discrimination, harassment and inappropriate conduct. A review of confidential investigations, corrective action, and the no retaliation policy occurred.

- **Legislative Update.**

Ms. Cotter reported about Guiding our Growth (<https://guidingourgrowth.utah.gov/>) which was a Statewide conversation and completed survey regarding Utah's future and statewide growth. The information and survey results involved facts about Utah growth, strategic investments and policy considerations supported by Utahns. Ms. Cotter learned more about modular homes and discussed how the current definition of a starter home is not what it used to be. She discussed the Utah First Homes initiative proposed by Governor Cox which is a proposed solution to accelerate the number of starter home developments in all areas of the State by 2028. It also proposes funding to support budgetary housing efforts that will impact housing supply and costs in Utah. Ms. Cotter would provide further updates on the 2024 Legislative Session at the next Committee of the Whole, as several other bills monitored by the Utah League of Cities and Towns are still in progress.

**Adjournment:** 5:04 p.m.

**Pattie Johnson**  
**Council Office Administrator III**