

# Murray City Municipal Council Chambers Murray City, Utah

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**T**he Municipal Council of Murray City, Utah, met on Tuesday, the 2nd day of August, 2011 at 6:30 p.m., for a meeting held in the Murray City Council Chambers, 5025 South State Street, Murray, Utah.

Roll Call consisted of the following:

Jim Brass,	Council Chair
Krista Dunn,	Council Member - Teleconferenced
Darren Stam,	Council Member
Jared Shaver,	Council Member - Conducted
Jeff Dredge,	Council Member

Others who attended:

Dan Snarr,	Mayor
Jan Wells,	Chief of Staff
Brent Davidson,	Deputy City Recorder
G.L. Critchfield,	Deputy City Attorney
Craig Burnett,	Assistant Police Chief
Tim Tingey,	Community & Economic Development Director
Pat Wilson,	Finance Director
Mike Terry,	Human Resources Director
Doug Hill,	Public Services Director
Greg Bellon,	Assistant General Manager
Zachery Fountain,	Legislative Affairs
Gil Rodriguez,	Fire Chief
Mike Fernandez,	Murray Police Department
Kevin Potter,	Murray Fire Department
Tyson Green,	Murray Fire Department
Peri Kinder,	Valley Journal
Citizens	

**5. OPENING CEREMONIES**

5.1 Pledge of Allegiance - Mike Romero

5.2 Approval of Minutes for July 12, 2011

Call vote taken, All Ayes.

5.3 Special Recognition

None scheduled

**6. CITIZEN COMMENTS (Comments are limited to 3 minutes unless otherwise approved by the Council.)**

None given.

**Public comment closed**

**7. CONSENT AGENDA**

Mr. Shaver asked that the following be taken together; no objections noted.

7.1 Consider confirmation of the Mayor's appointment of Wendy DeMann to the Murray History Advisory Board in an At-Large position for a three-year term to expire August 1, 2014.

7.2 Consider confirmation of the Mayor's appointment of Ken White to the Murray Power Advisory Board in an At-Large position for a three-year term to expire June 1, 2014.

Mr. Dredge made a motion to approve the appointments.

Mr. Brass 2<sup>nd</sup> the motion

Call Vote recorded by Mr. Davidson:

  A   Ms. Dunn  
  A   Mr. Dredge  
  A   Mr. Stam  
  A   Mr. Brass  
  A   Mr. Shaver

Motion passed 5-0

**8. PUBLIC HEARINGS**

- 8.1 **Consider an Ordinance relating to land use: amends the Zoning Map for property located at 5868 South Bullion Street, Murray City, Utah, from A-1 (Agricultural District) to R-1-8 (Single-Family Low Density Residential District).**

Staff presentation: Tim Tingey, Community & Economic Development Director

Mr. Tingey stated that this item was considered by the Planning Commission in June, and this property is the agricultural zoned property; the General Plan outlines that agricultural zone property will eventually transition into R-1-8, so this in conformity with the General Plan. Staff has reviewed it, as well as the Planning Commission, and have recommended approval.

**Public Hearing opened for public comment.**

None given

**Public comment closed**

Council consideration of the above matter.

Mr. Brass made a motion to adopt the Ordinance.  
Mr. Stam 2<sup>nd</sup> the motion

Call Vote recorded by Mr. Davidson:

  A   Ms. Dunn  
  A   Mr. Dredge  
  A   Mr. Stam  
  A   Mr. Brass  
  A   Mr. Shaver

Motion passed 5-0

**9. UNFINISHED BUSINESS**

**Ms. Wells stated that it has been an interesting process to see this through-they have worked very hard over the past year, to try to figure out the challenges that every city has faced economically; as they have sorted through these for the past few years, this year they have come to the recognition that it might be a time for the city to work on a retirement incentive, as there are a lot of employees that are in a situation that they would be interested in that option.**

**In coordination with the Council and the employees, they put a retirement incentive in place; as a result of that, 34 of the full-time employees are leaving the City by the end of August. That has left a huge gap in our organization; as they have looked at it from a cost saving device-not so much this year as they had hoped, but more in the future-it has led them to look at the organization as a whole and ask ‘how can we keep these positions vacant as much as possible, but also continue to serve the public in the best way possible’. What they have come to this point as is a reorganization where we have said that perhaps it is time to look at how the city is organized and see if there are ways that we can stream-line, simplify, and try and make our city a little more efficient.**

**Where we are now in the process, is that our Attorney’s Office has worked very diligently on all of the various ordinances that pertain specifically to personnel; they have gone through those and also taken the opportunity to clean up and update the Code that is associated with each of those various departments.**

**Ms. Wells will be presenting tonight, are the different departmental reorganization clean ups, and the updates that have occurred. The City is doing two things: reorganizing, and making technical changes and upgrading our City Codes.**

Ms. Wells stated that this is to create a new department within the city; this organizes the Administrative and Developmental Services Department and involves the largest change to the reorganization. This department will mirror the Public Services Department in that both of these departments will be large and governed under one umbrella and one leader in that department. The following divisions will now be included in this one department, some of them having been departments formerly:

- a. I.T. Division
- b. G.I.S. Division
- c. Recorder
- d. Treasurer/Customer Service
- e. Building Inspection
- f. Community and Economic Development

The upcoming Resolution would allow the funds from these divisions to be placed together and would provide funding so that they can begin functioning. The language in the Code has been updated and technical changes have been made in 9.1. In 9.2, the Attorney's Office will continue to play the roles they have had in the City, however, they will now be responsible for managing Risk and Insurance within the City. They have always had a big part in this responsibility, but will have expanded responsibility with the reorganization.

9.3 talks about the Finance Department, who will continue with their responsibilities, including Payroll and Accounting; Utility Billing and Customer Service will be moved to the Treasurer's Division, and other technical changes as recommended.

9.4 is the Fire Department and the changes there are technical, although a part of them are an effort as far as the reorganization; they will now have a Deputy Fire Chief and work with three Battalion Chiefs, where they have previously had four; they are also not replacing two retiring fire fighters.

9.5 refers to the Human Resources Department: they will remain a separate department to continue to provide employees with an open avenue for addressing their individual concerns. The Safety Manager will be moved from this department and become part of the Risk Management under the Attorney's Office. There are also some other technical changes.

9.6, the Justice Court ordinance updates and makes technical changes. There were no reorganizational changes there.

9.7: the Police Department Code changes are also technical; as part of the reorganization however, five police officers will not be replaced. Four of these officers retired and the other position has been vacated through attrition.

9.8: In the Power Department seven positions are being vacated due to retirements; key positions will be filled, mostly internally, and positions will be left vacant in the chain of movement. There will be fewer crews with fewer workers on each crew. Details about the City Forrester have been added to the Code and other changes are technical.

9.9: In Public Services, there are eleven positions that have been vacated due to retirements; at this time, eight of those will not be replaced, and this Code update reflects the duties of each of the divisions within the Public Services and makes other technical changes.

9.10: This is a resolution with the Mayor's recommendation appointing Tim Tingey as the Administrative and Development Services Director. Mr. Tingey has worked as our Community and Economic Development Director and has helped coordinate our Code Enforcement; he has worked on many RDA projects, including the Downtown Extension and Downtown Master Plan. He has handled Planning and Zoning, Board of

Adjustments and has been a part of many special projects including the Technology Master Plan. Mr. Tingey is a fabulous team player and has been a valuable part of the management team, and they are excited that he is willing to undertake this new responsibility of taking care of eight divisions, and they feel he will be fabulous.

Mr. Tingey has great expertise in economic development and will continue to work with our Community and Economic Development, directing the development of the City, and also the RDA, which will still be part of his assignments.

Ms. Wells said that these are her recommendations, and expressed her gratitude and appreciation to all of the Department Heads and the employees, as well as to the Council, for all of the cooperation that they have had as they have worked through this process. While there is more to be done in the next few months, they are really excited for the opportunity to slim down the City and look at how they can provide services with fresh eyes. They really appreciate and thank everyone for their work in this.

Mr. Shaver asked that these items be taken together; no objections noted.  
Mr. Shaver read each item in its entirety.

- 9.1 Consider an Ordinance repealing Chapters 2.15, 2.16, and 2.26 and enacting Chapter 2.11 of the Murray City Municipal Code due to the reorganization of departments to form the Department of Administrative and Development Services.**
- 9.2 Consider an Ordinance amending Chapter 2.10 of the Murray City Municipal Code regarding the City Attorney's Office.**
- 9.3 Consider an Ordinance amending Chapter 2.20 of the Murray City Municipal Code regarding the Finance Department reorganization.**
- 9.4 Consider an Ordinance amending Chapter 2.22 of the Murray City Municipal Code regarding the Fire Department.**
- 9.5 Consider an Ordinance amending Chapter 2.23 of the Murray City Municipal Code regarding Human Resources reorganization.**
- 9.6 Consider an Ordinance amending Chapter 2.09 of the Murray City Municipal Code regarding the Murray City Municipal Justice Court.**
- 9.7 Consider an Ordinance amending Chapter 2.28 and repealing Chapter 2.52 of the Murray City Municipal Code regarding Police Department reorganization.**

- 9.8 Consider an Ordinance repealing Chapter 2.12 and amending Chapter 2.30 of the Murray City Municipal Code regarding Power Department reorganization.**
- 9.9 Consider an Ordinance amending Chapters 2.32.010, 2.32.030 and 2.32.040, enacting Chapters 2.32.041, 2.32.042, 2.32.043, 2.32.044, 2.32.046, 2.32.047, 2.32.048, and 2.32.049; and repealing Chapters 2.24, 2.32.045 and 2.32.050 of the Murray City Municipal Code regarding Public Services Department reorganization.**
- 9.10 Consider a Resolution approving the Mayor’s appointment of Tim Tingey as the Administrative and Development Services Department Director.**

Mr. Brass made a motion to adopt the above items 9.1 through 9.10.  
Mr. Dredge 2<sup>nd</sup> the motion

Call Vote recorded by Mr. Davidson:

- A   Ms. Dunn
- A   Mr. Dredge
- A   Mr. Stam
- A   Mr. Brass
- A   Mr. Shaver

Motion passed 5-0

- 9.11 Consider a Resolution approving the transfer of appropriated funds and related line items in the 2011-2012 Fiscal Year Budget between departments in the General Fund as a result of department reorganizations.**

Staff presentation: Pat Wilson, Finance and Administration

Ms. Wilson stated that as the Council has just created a department, so it would be nice to have a budget to go with that. This resolution creates a budget for this department by taking eight existing department and moving those into the new department. The amounts were approved in June for the Fiscal Year 2011-2012 Budget, and it is their total budget moving into the new department; the total budget amounts are as follows:

- |    |                       |                |
|----|-----------------------|----------------|
| 1. | MIS:                  | \$1,145,035.00 |
| 2. | Recorder:             | \$ 380,485.00  |
| 3. | Business License:     | \$ 105,986.00  |
| 4. | Government Buildings: | \$ 283,438.00  |

- |    |                                   |               |
|----|-----------------------------------|---------------|
| 5. | Customer Services:                | \$ 740,577.00 |
| 6. | Treasurer:                        | \$ 199,709.00 |
| 7. | Building Inspection:              | \$ 706,157.00 |
| 8. | Community & Economic Development: | \$ 584,520.00 |

Along with those full departments that will move into the new department, are two personnel line items: one from the Police Department; this is an IT personnel position and this amount is salary and benefits. The total from the police will be \$ 90,014.00.

Similarly, IT personnel from the Fire Department; total salary and benefits moved to the new department will be \$ 61,940.00.

This creates a new department which will have six divisions.

The last item on this resolution deals with another reorganization issue; this has nothing to do with a new department, it is basically a change in Risk Management so it is moving the Safety Manager from H.R. to the Attorney's Office. The two amounts that includes is salary and benefits, or personnel costs, which were approved earlier and will be moved into the Attorney's budget. The total amount of that is \$99,711.00, and along with that are vehicle expenses, and other related expenses related for that safety manager. Those total \$4,383 which will move from H.R. to the Attorney's.

You have seen the line item detail on all of this, but this is the gist of it and will give a beginning budget, which Ms. Wilson is sure will need other amendments to the budget as they go further into the reorganization-but this will get them started. This would give the new department a budget to work with.

Mr. Dredge made a motion to Adopt the Ordinance.

Mr. Stam 2<sup>nd</sup> the motion

Call Vote recorded by Mr. Davidson:

- A   Ms. Dunn
- A   Mr. Dredge
- A   Mr. Stam
- A   Mr. Brass
- A   Mr. Shaver

Motion passed 5-0



## **10. NEW BUSINESS**

### **10.1 Consider a Resolution approving the Fire Chief's appointment of Kevin Potter as Deputy Fire Chief.**

Staff presentation: Gil Rodriguez, Fire Chief

Mr. Rodriguez stated that as part of the reorganization they want to appoint a Deputy Fire Chief to be over the three Battalion Chiefs, who will move from daytime to shift work; they have made a recommendation to the Mayor and would like the Council to approve the resolution to have Kevin Potter as the new Deputy Chief.

Mr. Brass made a motion to approve the Resolution.  
Ms. Dunn 2<sup>nd</sup> the motion

Call Vote recorded by Mr. Davidson:

  A   Ms. Dunn  
  A   Mr. Dredge  
  A   Mr. Stam  
  A   Mr. Brass  
  A   Mr. Shaver

Motion passed 5-0

### **10.2 Consider a Resolution approving the Mayor's appointment of Trae Stokes as City Engineer.**

Staff presentation: Doug Hill, Public Services Director

Mr. Hill stated that the current City Engineer will be retiring at the end of this month and Mr. Stokes was recommended to be appointed to this position; Mr. Stokes has proven himself for over 15 years working with the City as an engineer, currently serving as the Senior Engineer and Mr. Hill feels that he will be a great asset to the City. The Mayor and Mr. Hill both recommend this appointment.

Mr. Brass said that he feels it is great-Mr. Stokes has done a great job in preparing for road jobs prior to the start of them, letting people know what is going to happen in the neighborhoods, which has made things much easier; the citizens know what will happen, and he commends Mr. Stokes for that.

Mr. Stam made a motion to approve the appointment.  
Mr. Dredge 2<sup>nd</sup> the motion

Call Vote recorded by Mr. Davidson:

- A   Ms. Dunn
- A   Mr. Dredge
- A   Mr. Stam
- A   Mr. Brass
- A   Mr. Shaver

Motion passed 5-0

**10.3 Consider a Resolution approving the Mayor’s appointment of Russ Kakala as the City’s Member Representative to the Trans-Jordan Cities Board and Doug Hill as the Alternate Representative.**

Staff presentation: Doug Hill, Public Services Director

Mr. Hill said that through a retirement, Ann von Weller, who has been the City’s representative on the Trans-Jordan Landfill Board, has left a vacancy that needs to be filled on the Board. The City is one of the member-owners of the Trans-Jordan Landfill and as such we have a representation on the decisions that are made on the management of that landfill. He is making the recommendation that Russ Kakala, who is the Street and Stormwater Superintendent, be appointed to that position, and Mr. Hill will continue to remain as the alternate representative.

Mr. Dredge made a motion to approve the appointment.  
Ms. Dunn 2<sup>nd</sup> the motion

Call Vote recorded by Mr. Davidson:

- A   Ms. Dunn
- A   Mr. Dredge
- A   Mr. Stam
- A   Mr. Brass
- A   Mr. Shaver

Motion passed 5-0

**10.4 Consider an Ordinance amending Section 2.66.030 of the Murray City Municipal Code modifying date requirements for write-in candidates in order to be consistent with State Law.**

Staff presentation: G.L. Critchfield, Deputy City Attorney

Mr. Critchfield stated that the Council had received a memorandum from Mr. Nakamura describing this relatively simple matter: State Law was changed to require a person who wishes to become a write-in candidate to file their declaration of candidacy from 30 days to 45 days before the election. Our City Code was consistent with State Law when it stood at 30 days, and now is inconsistent with the change to 45 days. They are recommending that the Ordinance be changed to reflect the 45 days to be consistent with State Law.

Mr. Brass made a motion to adopt the Ordinance.  
Mr. Stam 2<sup>nd</sup> the motion

Call Vote recorded by Mr. Davidson:

  A   Ms. Dunn  
  A   Mr. Dredge  
  A   Mr. Stam  
  A   Mr. Brass  
  A   Mr. Shaver

Motion passed 5-0

**10.5 Consider a Resolution approving the “Consolidation of Polling Locations Plan” requested by the Salt Lake County Clerk’s Office, Elections Division, to consolidate and use the same polling precincts for both Municipal and County elections.**

Staff presentation: Brent Davidson, Deputy City Recorder

Mr. Davidson stated that the Council received a list of polling locations that was submitted by Salt Lake County Elections, and is asking that these locations be approved by the Council.

Mr. Stam made a motion to approve the Resolution.  
Mr. Dredge 2<sup>nd</sup> the motion

Call Vote recorded by Mr. Davidson:

A Ms. Dunn  
A Mr. Dredge  
A Mr. Stam  
A Mr. Brass  
A Mr. Shaver

Motion passed 5-0

## 11. **MAYOR**

### 11.1 **Mayor's Report**

Mayor Snarr stated that he had spent the majority of the day celebrating the dedication of both the Mid-Jordan and the West Valley Light Rail System grand-opening. It was a historic event to recognize the fact of all the different entities that went into making that possible, which included many cities. To him, it is a great investment in the future as our population grows, to have mass transit to facilitate the movement of people more efficiently and not to have so many people on the roads. There is a member of the Board here this evening as well, Mike Romero.

The event was very well attended- the contractors, the people who built the new platform grade rail cars from Siemens; there were the different city representatives there from South Jordan, Midvale, Murray, West Valley and several other Mayors came as well, even though they are not tapped by the new spur-lines. They all came and congratulated UTA on a project well done, and they are now looking forward to the airport line and the Draper line, and obviously they are really looking forward to the completion of the South extension of the commuter rail, which will have a very positive impact on Murray City.

They are getting close to finishing the Vine Street reconstruction that accommodated the new platform that has been built, and they have spent a lot of nights and last weekend pouring concrete as well.

Mayor Snarr added that if anyone wants to ride the new light rail system tomorrow, light rail is allowing anyone who brings a can of food in donation to the food bank, to ride for free. There are some challenges that the food bank is currently having-donations are way down this year and they are asking people to come and donate.

The Health and Safety Fair will be held on August 15, 2011 at Murray Park, from 6:00 p.m. to 9:00 p.m., and he encourages everyone to attend. There will be a wide variety of community education programs and activities, music, food

and fireworks. The fireworks are bought locally-they do not buy those in Wyoming.

Mayor Snarr gave kudos to Salt Lake County and the Murray City employees-they did an absolutely fabulous job maintaining Big and Little Cottonwood Creek during the run-off; the City did not have any significant problems. There were some significant problems with some major microburst winds that occurred over the past week, they are working on those and it was nice to have that meeting in there on the storm drain systems and the needs that the City has and the monies that need to be made available to solve those issues. Our workers did an incredible job, as well as the County, and everyone participated and worked together to make sure that we did everything we could to prevent a major catastrophe similar to what happened last year, and we didn't have one.

With that said, our employees have cleaned up all of the sandbags in the park, the fences are down, the river is down about 2 ½' along the sandbag line, and it handled the storms that occurred the past couple of weeks without any problems, and the Mayor feels that we will be fine the rest of the year. We still need to pick up the other sandbags in the neighborhoods, and he encourages people to come out, bring their trucks and trailers, and go to those neighbors who are not able to get those sandbags to the park. They will be dropped off in the Murray Amphitheater parking lot and so far, and the main issue is to cut the sand out of the bags and dispose of the bags so that they don't have to haul the sandbags with the sand out to the landfill which would be a waste. They are asking people to come out and help this Saturday from 8:00 a.m. to noon.

## **11.2 Questions of the Mayor**

Ms. Dunn expressed her appreciation in being able to call in for the meeting; she is in Washington D.C. meeting with a congressional delegation from Utah, and appreciates the opportunity to be able to participate.

## **12. ADJOURNMENT**