



## **Board of Trustees Regular Session Wednesday, May 18, 2016**

**Present:** Traci Black, Valerie Harsh, Gamal Herbon, Lois Holt, Holly Hult, Pepper Pehrson

**Excused:**

**Others:** Kim Fong; Library Director, Traci Sutherland; Library Staff, Nick Skene; Murray City Resident

1. **Call to Order:** President Black called the meeting to order at 6:30 p.m.

2. Approval of Minutes

2.1 April 2016

The minutes of the April 2016 meeting were approved with changes on a motion made by Gamal Herbon, seconded by Valerie Harsh. Voting was unanimous in favor.

3. Public Comment

Gamal Herbon said that he had received more comments and questions about the statue. Director Fong said that statue had been transported to the welder's workshop- he will evaluate the damage and contact her with information about repairing the statue.

4. Financial Reports

The Library budget is 83% spent. The budget year will end on June 30, and spending is on track so far.

The Finance report was received and filed on a motion made by Lois Holt, seconded by Valerie Harsh. Voting was unanimous in favor.

5. Board Reports

Director Fong reported that Board member Patricia Griffiths has resigned due to health issues. Board members expressed their appreciation for her many years of service, not only to the Library, but to Murray City as well.

Director Fong reported that the wall in the lobby has been painted and vinyl quotes and author photos applied. This is part of an ongoing project on behalf of the Friends to decorate the lobby. There was no other Friends business to report.

6. Director's Report

Director Fong presented a report about the evolution of the summer reading programs at the Murray Library. This year, the Library will continue to offer summer reading programs for children, young adults and adults. Summer reading programs begin on June 1. Our librarians have been visiting schools in the community and doing booktalks, both elementary and secondary schools. In the past, the Library has had a completion rate of 44%, which is much higher than other surrounding libraries.

7. Old Business

The Board members discussed the statue. Director Fong said she won't have any more information until the welder has had a chance to evaluate it.

Board members asked about Wayne Coombs, a patron who was trespassed from the Library last month. Director Fong reported that he had not been back to the Library since being given the trespass notice.

8. New Business

8.1 Review Fines and Fees

Currently, the Murray Library has fees that are higher than both the City and County libraries. Director Fong presented a new fine/fee schedule that would bring us more in line with what the City and County are charging.

8.2 "Hot Ticket" Collection

Director Fong also reviewed the plans for new "hot ticket" items. A certain amount of popular items (books, dvds, cds) will be set aside to be part of a "hot ticket" collection. These items will be items that would usually have a high number of holds, but we will have some that will be available for patrons who can find them that day on the special hot ticket display. These items will have shorter checkout times than usual and will be labeled differently.

8.3 Annual Director Review

The Board members discussed how the Director's review had been done in the past.

President Black made a motion to complete Director Fong's review using the City's online system. Mike Terry from Murray City HR will print paper copies for the Executive Board to complete, and then the final scores will be discussed and entered into the computer. Holly Hult seconded the motion, voting was unanimous in favor.

9. Adjournment

Gamal Herbon made a motion to adjourn, seconded by Holly Hult. Voting was unanimous in favor and the meeting was adjourned at 7:40 p.m.