



MURRAY
LIBRARY

Board of Trustees Regular Session Wednesday, November 16, 2016

Present: Traci Black, Ethel DeFosse, Valerie Harsh, Lois Holt, Pepper Pehrson,
Nick Skene

Excused: Drew Pearson

Others: Kim Fong; Library Director, Traci Sutherland; Library Staff

1. **Call to Order:** President Black called the meeting to order at 6:30 p.m.
2. **Approval of Minutes**
2.1 October 2016
The minutes of the October 2016 meeting were approved with changes on a motion made by Pepper Pehrson, seconded by Valerie Harsh. Voting was unanimous in favor.
3. **Public Comment**
None
4. **Financial Reports**
At 33% of the financial year, spending is on track. The Board discussed the periodicals. The Library no longer carries any magazines except Consumer Reports, and continues to get the newspaper.
The financial reports were received and filed on a motion made by Lois Holt, seconded by Pepper Pehrson. Voting was unanimous in favor.
5. **Board Reports**
The Board discussed the Library's website. The old website has been taken down, right now there is a very bare-bones website, while the staff creates a new website that should be up soon. After years of working with Google, our library is finally the first item listed on the page when people Google "Murray Library", rather than a different library.
Tim Tingey, from the Murray City Redevelopment Agency, will attend the January Board meeting to discuss the construction of the new Murray City Hall, as well as other projects taking place around the city.

6. Director's Report

Director Fong shared a report about events hosted by the Library. In the last financial year, the Library has increased our programming, which has increased the number of attendees. Teen activities have increased by 24%, with a 6.5% increase in the number of attendees. Adult programs have increased by 20%, with a 13% increase in attendance. Family activities have increased by 85%, with a 76% increase in attendance. Children's events have increased by 11%, with an 11% increase in attendance.

7. Old Business

7.1 Long Range Plan

Director Fong distributed a draft of a "guiding document" created by the staff. This guiding document would be used rather than creating a long-range plan. Director Fong asked the Board for their feedback on the goals outlined in the guiding document. Board members wondered if staff would be able to measure progress on goals without having specific targets. Director Fong said that she felt that they would be able to measure progress using the statements in the guiding document. Board members offered suggestions on some changes to wording and font for the document.

8. New Business

Valerie Harsh made a motion to move the New Business items to the beginning of the agenda for this meeting, seconded by Lois Holt. Voting was unanimous in favor.

8.1 Read Down Your Fines

During "Love Your Library" month (February), Director Fong would like to hold a "read down your fines" program. Children can have their fines waived for reading at the Library. The amount of reading time will be determined by staff before the program.

Pepper Pehrson made a motion to approve the "Read Down Your Fines" program, seconded by Ethel DeFosse. Voting was unanimous in favor.

8.2 Library Con Sales

The Library is planning to hold an event called "Library Con", similar to Comic Con. This will be an all-day event held at the Library, and Director Fong asked the Board for their approval for a one-time exception to allow a vendor to sell items at the Library Con. The vendor is Nightflight Comics, and they would have various comics for patrons to purchase.

The Board discussed the implications of allowing a vendor at the Library Con. Some Board members were concerned that another vendor could complain that they weren't allowed to sell at the Library event. It was suggested that Director Fong check with the City Attorney to make sure that there are no conflicts with allowing this vendor to sell at the event.

Lois Holt made a motion that pending approval from the City Attorney's office, there will be a one-time exception made to allow Nightflight comics to sell items

at Library Con. Pepper Pehrson seconded the motion, voting was unanimous in favor.

9. Adjournment

Valerie Harsh made a motion to adjourn, seconded by Nick Skene. Voting was unanimous in favor, and the meeting was adjourned at 7:25 p.m.