



**BUDGET AND FINANCE COMMITTEE
MURRAY CITY MUNICIPAL COUNCIL
FISCAL YEAR 2017-2018**

The Murray City Municipal Council met as the Budget and Finance Committee on Tuesday, May 11, 2017 in the Murray City Center, Conference Room #107, 5025 South State Street, Murray, Utah.

Members in Attendance:

Jim Brass	Budget Chair - Council District 3
Brett Hales	Budget Vice-Chair - Council District 5
Dave Nicponski	Committee Member - Council District 1
Blair Camp	Committee Member - Council District 2
Diane Turner	Committee Member - Council District 4

Others in Attendance:

Doug Hill	Public Service Director	Jan Lopez	Council Administrator
Frank Nakamura	City Attorney	Janet Towers	Exec. Asst. to the Mayor
Gill Rodriguez	Fire Chief	Pattie Johnson	Council Office
Sally Hoffelmeyer	Resident		

Mr. Brass called the Budget and Finance Committee Budget Reconciliation Meeting to order at 3:04 p.m. and welcomed those in attendance.

Budget Reconciliation

1. Discussion Items

1.1 Music Specialist for Granite School District

After inquiries with Granite School District, it was determined that existing full-time music specialists employed by the Granite District are adequate. Therefore, the need for an additional music specialist has not been requested for two elementary schools located in Murray City.

Various reasons for cutting funds from Murray District were noted. Additionally, the Murray Arts program has three musical performances scheduled for the 2018 fiscal year, instead of two. (July 2017, August 2017, and June 2018). Redistribution of funds was necessary to increase that budget by \$10,000.

1.2 CIP Road Projects Discussion

Mr. Hales noted the original allocation of \$100,000 in CIP for the rebuild on Golden Chain Street, however, the project was recently bumped off schedule. He felt it was imperative to see the project completed this year. Ms. Turner, noted her request to advance the rebuild of Topowa Street, which was moved up sooner due to terrible deterioration.

Mr. Camp wondered why *road salt* and *miscellaneous maintenance* expenses were funded by CIP.

Mr. Brass concurred and suggested moving both discussions to the end of the meeting when Mr. Hill would be present. He wondered if the *preventative maintenance* account for 5300 South State Street to Vine Street could alleviate those expenses. Both discussions were moved to the end of the agenda.

Ms. Lopez added overlays were scheduled to prevent total rebuilds.

1.3 Budget Intent Document

Ms. Lopez said the Intent Document was updated and she reviewed the following changes and additions:

- Dates were changed to reflect the new budget year.
- Employee compensation increases were changed: Cost of living (COLA) 1% and merit 1%.
- Language was changed to the Comprehensive Compensation Review stating that; *the council intends to fund a review of the city's compensation plan to determine if there are innovative strategies to improve the city's compensation structure within the constraints of the city's budget.*

Ms. Lopez said a related concern was, the fact that the city did not have any current funding for raises or increases at this time. Therefore, if the requested salary survey was completed, increases may not follow in the same timeframe.

Mr. Hales wondered if it was valuable to perform the salary study and not follow through with increases.

Ms. Towers would encourage Mr. Terry to delay the salary study until after the new administration was in place, which might be more beneficial. Without compensation funds, expending money on the study may prove fruitless at this time.

Mr. Nakamura agreed, results of a study could be concerning, if large percentage increases were discovered and funding, from a budget standpoint, was not available. When conducting studies of this nature, it was important to keep in mind how a study should fit within the framework of the city's budget. He confirmed, the language was changed to convey the intent of the study in order to avoid discouragement as a result of study findings.

Ms. Towers agreed, and added that another consideration for the city, might be a step program, utilized by other entities. By providing alternative information the mayor and council could make decisions moving forward.

Mr. Nakamura noted how the term *innovative strategies* was implemented in the language, in order to allow various ways of improving the compensation system, without necessarily reflecting increases. Different incentives and ideas could substitute straight out wage increases.

Mr. Brass asked how much funding was available in the budget. Ms. Lopez answered \$50,000. Mr. Brass asked if budgeting should be delayed for one year.

Mr. Camp noted the budget should still be funded, however, the delay would be a calendar year, not a budget year.

Mr. Brass agreed funding a study could be reconsidered mid-year.

- Health Insurance Benefits would increase 2.7%, covered by the city contributing 85%, and employees paying 15%. Employees' paychecks would see an increase of less than \$2.00.
- Language was changed regarding the new city hall, where, *the council has appropriated funds for architectural plans of the new city hall in fiscal year 2017-2018*. The paragraph that shall remain was noted as: *If a new city hall was ready for construction in fiscal year 2017-2018, it was the intent of the council to consider a budget amendment to provide for bonding to fund construction of the new city hall.*
- Wording for the downtown development would remain the same, however, additional language was noted at the end of the section to read: *funding has been approved by the council for the purchase of the Murray Mansion to be an anchor for historic structures and strategic open space landscaping in the downtown community.*
- Fire station construction was added to the public safety section to read: *the council has appropriated funding for the purchase for the construction of the new fire station in the down town area.*
- Funding to refurbish an ambulance was approved in the Capital Improvements Projects Program (CIP).
- Funding was appropriated for the purchase of 12 patrol and/or detective vehicles.
- A total of \$6.7 million was noted for the Capital Projects Fund this fiscal year.
- Wording was deleted and changed to better describe funding for trails to say; *the council has approved funding and received grant money for construction of a trail between Wheeler Farm and Fontaine Blue Drive. An agreement with Salt Lake City has been executed granting an easement for the use of the trail adjacent to the Jordan and Salt Lake canal. Murray agrees to operate and maintain the facility. It is anticipated that the trail construction will be bid and completed during the fiscal year.*
- The reserve transfer would not happen until the city has at least 18.5% of reserves in the General Fund budget. The reserves had previously dropped to 16.5% over the last year.

- There would no funding for the city museum staff.
- Cottonwood High School banners would not be funded.

See attachment #1.

1.4 Fire Station Preliminary Plan Review

Several renditions of floor plans were discussed in the past, however, Chief Rodriguez shared what he was currently working on. Details of what he felt was the final layout were reviewed.

A larger administrative station/area on the main floor was noted, along with living quarters for suppression fire fighters. A larger driveway with better access for general vehicles was pointed out as the main entrance, from Box Elder Street and vehicles could exit to 4800 South.

A potential relocation was noted of the south tower. The facility would house five bays for emergency vehicles, where the current structure is a three bay station. The chief said the new fire station would be built in consideration of future growth to the city. Utility rooms and SCBA storage and shop were noted. The second level would remain empty until utilized for future training space.

Mr. Brass asked if fire fighters would fill their own tanks. The Chief replied that they would. The main entrance for public use was noted, as well as, a second entry, which would not see public traffic. The community and training rooms were explained as spaces that could be divided off for community events, such as Boy Scout tours, if needed, where restrooms for the public were accessible.

Office space was noted for the chief, deputy chief, and assistant chief, as well as, areas for the receptionist and administrative assistant. An inner window between the receptionist and administrative assistant was noted as a safety measure, to view citizens who might enter the facility, which would allow the administrative assistant to view the reception area when the receptionist was not there.

The fire prevention room would be used for meetings, restrooms were noted, and turnout rooms would store equipment. Downstairs would provide a breakroom.

Living quarters including an outside deck, the dining area, kitchen, and dayroom were pointed out. A work-out room and laundry area would be provided. The captain's bedroom was connected to the captain's office and 12 sleeping areas were noted for fire fighters, accommodating one bed per room.

Considering city growth, housing and additional ambulance was anticipated in the future and bedrooms not in use would be utilized as additional office space.

Construction would move forward, however, due to market influence, the cost per square foot was unknown at this time. Several cities, such as, Salt Lake City, Lehi, South Davis metro, would also construct new stations, as well as, West Valley City, which would build three new stations. Upon completion, he visited the South Jordan station, which he felt was constructed at a reasonable cost, and noted the \$6.2 million cost for a new United Fire Authority (UFA), station. The new Murray station would be similar to Taylorsville's new station #17 on Redwood Road.

Mr. Hales asked if the chief felt the final rendition was satisfactory and adequate. The chief replied, all planning decisions were good and acceptable.

Mr. Camp asked if the new station met LEEDS Silver requirements. Chief Rodriguez said yes, which does add half a million dollars in value to the project.

1.5 Doug Hill

A delay to rebuild Golden Chain Street was discussed, estimated at \$100,000, and Mr. Hill reported Golden Chain was placed on the contingency list.

Mr. Camp wondered where funding could be altered. Mr. Hill asked if the council would like to swap an existing project for the Golden Chain rebuild.

Mr. Hales recalled \$100,000 was initially reserved for the rebuild, which was proposed three years ago.

Mr. Hill said projects matched by federal funds, were funded from the General Fund, not Class C Road funds, such as, Vine Street between 900 East and 1300 East. In addition, he noted, \$25,000 for pedestrian signal improvements on 1300 West at Winchester, and \$40,000 for safety signal improvements on the Winchester Street Trax Station. A cost of \$18,000 was noted for radar speed signs. Lastly, \$105,000 for Bullion Street near 1300 West was scheduled for curb and gutters only.

Mr. Hales noted the similar cost of \$105,000 for Bullion Street and wondered if it or other projects took precedence over Golden Chain.

Mr. Hill replied Bullion did not have curb, gutter or sidewalks, which were requested by citizens. A request by Mr. Nicponski was made, for two bids on Bullion Street, one to include sidewalks and another without sidewalks. The bid without sidewalks was chosen by the CIP for installation of curb and gutter because the project was considered minor. The city must purchase right of way, in order to install sidewalks, which was costly, so the Bullion bid without sidewalks was accepted into the budget.

Mr. Nicponski confirmed his request, however, he felt the Bullion project could be delayed until next year, to accommodate the Golden Chain rebuild this year.

Mr. Hill confirmed by delaying Bullion Street until next year, sidewalks could be included with the curb and gutters project, which was what residents would prefer. Mr. Nicponski favored the idea highly, therefore, the Golden Chain rebuild replaced the funding for Bullion, which would be delayed until next year.

Mr. Camp asked why road salt was funded with CIP funding. Mr. Hill replied road salt was funded with Class C Road monies.

2. Adjournment

Mr. Brass adjourned the Budget and Finance Committee meeting at 5:38 p.m.

Pattie Johnson
Council Office Administrator II