



Board of Trustees Regular Session Wednesday, August 16, 2017

Present: Traci Black, Vicki Matsumori, Drew Pearson, Pepper Pehrson, Nick Skene
Justin Zollinger

Excused:

Others: Kim Fong; Library Director, Traci Sutherland; Library Staff

1. **Call to Order:** Vice President Pehrson called the meeting to order at 6:35 p.m.
2. Approval of Minutes
2.1 July 2017
The minutes of the July 2017 meeting were approved as written on a motion made by Vicki Matsumori, seconded by Drew Pearson. Voting was unanimous in favor.
3. Public Comment
None
4. Financial Report
Director Fong has not yet been able to access the current finance report, so she presented a financial report with information from the previous financial year, which just ended June 30. There are still a few remaining bills outstanding, but overall, everything on the report is up to date. Director Fong will have information about first quarter spending of the current financial year available at the October meeting. There is \$39,000 in the Buildings account (23-2370-47200) that will roll over to this current financial year from the previous year. Some air conditioner compressors went out in June, during last financial year, but the bill was not received until the current year. Director Fong also told Board members that money will come out of the Buildings account to pay for new chain link fences that will be put up in between our parking lot and the junior high parking lot.
Nick Skene made a motion to receive and file the financial reports, seconded by Vicki Matsumori. Voting was unanimous in favor.

5. Board Report

President Black has been saving the tax notices she has seen in the newspaper for Board members to read as they prepare to ask for a tax increase for the Library.

Director Fong told the Board that paramedics had been called a few days earlier when a patron passed out and could not be revived. Board members discussed what policies the Library has in place for emergency incidents.

6. Director's Report

Director Fong shared a report with statistics from the last Financial Year. She reviewed the numbers for programming, in-house computer and WiFi use, and website visits. Also discussed were the circulation numbers. Circulation is decreasing, which is following a nationwide trend.

7. Old Business

7.1 Director's Goals

Director Fong submitted her goals as part of her evaluation by the Board. Board members discussed her goals.

8. New Business

8.1 Bylaw Review

It is recommended by the State Library that the Board review and update the bylaws. This is something that Director Fong suggested that the Board complete at a future meeting.

Director Fong also discussed the upcoming Eclipse Party on August 21. The Library has about 200 pairs of glasses, which will be distributed at the event.

Also on August 21 is the Murray Police and Fire Fair. The Library will have a booth at this event. Some Board members are needed to help with the games at the booth.

September 9 will be the Mascot Reveal party at the Library. The Library's new mascot will arrive at the event on a fire truck at 11:00 a.m.

9. Adjournment

Pepper Pehrson made a motion to adjourn, seconded by Justin Zollinger. Voting was unanimous in favor and the meeting adjourned at 7:45 p.m.