



Board of Trustees Regular Session Wednesday, October 18, 2017

Present: Traci Black, Vicki Matsumori, Drew Pearson, Pepper Pehrson, Nick Skene

Excused: Bobbi Henry, Justin Zollinger

Others: Kim Fong; Library Director, Traci Sutherland; Library Staff

1. **Call to Order:** President Black called the meeting to order at 6:35 p.m.
2. Approval of Minutes
2.1 August 2017
The minutes of the August 2017 meeting were approved as written on a motion made by Pepper Pehrson, seconded by Drew Pearson. Voting was unanimous in favor.
3. Public Comment
None
4. Financial Report
25% of the financial year has lapsed. Spending is on track in most areas. There was a large amount spent from the Building and Grounds (42505) account to pay for replacing 3 air conditioner condensers. In some accounts, spending seems high due to large one-time payments made at the beginning of the financial year. Drew Pearson made a motion to receive and file the Financial Reports, seconded by Vicki Matsumori. Voting was unanimous in favor.
5. Board Reports
Traci Black reported on the recent Friends of the Library meeting she attended. She let Board members know that the Friends organization is always looking for more members. They meet 3 times a year; the next meeting will be held in February. At the recent meeting, the Friends discussed the Summer Reading program. The Friends provide the funds to purchase prizes.

There is a new Board member, Bobbi Henry, from Council District 3. She was not able to attend this meeting due to health matters. Board member Justin Zollinger has moved out of the city, so he will no longer serve as an at-large member of the Board. Nick Skene will be moving from Council District 4, but will

still live in Murray City. He will fill the at-large Board position left by Justin Zollinger, and a new member will serve the Board representing Council District 4.

6. Director's Report

Director Fong discussed the number one complaint received by staff- the behavior of the Junior High students. There is a new chain-link fence surrounding Library property that makes it so that students must walk on the sidewalk north of the Library to get here instead of crossing through the junior high lot into the Library parking lot. There is now also a security monitor who works during the after-school hours to enforce our code of conduct. Since he has been working, there has been a marked improvement in student behavior.

7. Old Business

7.1 Bylaws Review

The City Attorney's office reviewed the current bylaws, and suggested some updates and changes. The Utah State Library Division also reviewed the bylaws and suggested changes as well. Board members received a draft copy of the bylaws with these updates. Board members discussed the draft of the bylaws. Vicki Matsumori made a motion to approve the bylaws with the changes as noted, seconded by Pepper Pehrson. Voting was unanimous in favor.

8. New Business

8.1 Computer Use Policy

Board members reviewed and discussed the Computer Use policy. Pepper Pehrson made a motion to approve the Computer Use policy, seconded by Drew Pearson. Voting was unanimous in favor.

8.2 Veteran's Day

8.3 Halloween Early Closure

The Library tries to keep our holiday schedule close to the Murray City office's holiday schedule. In November, the City will be closed Friday, November 10 in observance of Veteran's Day. Director Fong suggested to the Board that the Library should be closed on both Friday, November 10 when the City is observing Veteran's Day, as well as Saturday, November 11, on Veteran's Day. Board members discussed this closure and expressed some concern about having the Library closed on Friday and Saturday. Director Fong also requested that the Library close at 6:00 p.m. rather than 9:00 p.m. on Halloween since that has traditionally been a very slow night. Pepper Pehrson made a motion that the Library be closed on Saturday, November 11 for Veteran's Day, close at 6:00 p.m. on Halloween. Nick Skene seconded the motion and the voting was unanimous in favor.

9. Adjournment

President Black said she would accept a motion to adjourn. Vicki Matsumori so moved, seconded by Drew Pearson. Voting was unanimous in favor and the meeting adjourned at 7:15 p.m.

