



## **Board of Trustees Regular Session Wednesday, March 21, 2018**

**Present:** Traci Black, Brent Gardner, Bobbi Henry, Vicki Matsumori, Drew Pearson, Pepper Pehrson, Nick Skene

**Excused:**

**Others:** Kim Fong, Library Director; Traci Sutherland, Library Staff

1. **Call to Order:** President Black called the meeting to order at 6:30 p.m.
2. Approval of Minutes  
2.1 February 2018  
The minutes of the February 2018 meeting were approved as written on a motion made by Brent Gardner, seconded by Pepper Pehrson. Voting was unanimous in favor.
3. Public Comment  
None
4. Financial Report  
The financial year is 66% lapsed. Spending is on track. The biggest expense to the Library recently was the purchase of the Rosetta Stone language program. It was an expense that was budgeted and planned for, not unexpected.  
  
Pepper Pehrson made a motion to receive and file the financial report, seconded by Vicki Matsumori. Voting was unanimous in favor.
5. Board Reports  
Director Fong reported on the new Rosetta Stone language program. It has been available to patrons for about three weeks, and there are 50 people registered so far.  
  
Traci Black reported on the Teen Lock-In party. The event was a Glow in the Dark theme. Staff usually plan on 40-60 teens attending the events. There were 145 kids at this event, many more than they had been planning for. President Black commended the staff and the teen advisory board on their quick thinking to accommodate that many attendees. Staff members are discussing how to best prepare for a crowd that large at the next event.

6. Director's Report  
Director Fong discussed with Board members the Murray City Employee Compensation Report. Murray City commissioned an outside company to come in and compare all of the full-time positions in the City to similar positions in other cities and municipalities similar in size to Murray. This review found that there are many positions in Murray City that are compensated less than similar positions in other cities. The Mayor would like to bring City positions more into line with the other cities in the report. It will cost the Library approximately \$50,000 to adjust pay ranges. Some employees will see a 20-28% increase over the next year, although the increases will take place over a series of steps, rather than all at once.  
The City Council will discuss and most likely vote on this action at the May meeting.
7. Old Business  
7.1 Budget Process Update  
The City Finance Director has expressed some concern about the state of the Library's reserve funds. It was suggested that the Library ask for one large tax increase (as previously discussed) and then consider a 5% increase yearly after that to keep up with inflation. This is not something that needs to be voted on today, just a discussion item.  
The Board discussed the budget process. Mayor Camp will be giving the City Council his budget address at the April meeting. The Council will have their final vote on the budget in May, and the new financial year will begin in July. The Truth in Taxation hearing concerning the tax increase will be held in August.
8. New Business  
None
9. Adjournment  
President Black said she would accept a motion to adjourn. Pepper Pehrson so moved, seconded by Vicki Matsumori. Voting was unanimous in favor, and the meeting was adjourned at 7:30 p.m.