



# Advisory Board Meeting Minutes

## March 27, 2019

**AB Members Present** Richard Clark, Brenda Clausen, Max Derrick, Ed Houston, Sandra Jones, Jenny Martin, Erich Mille, Pete Wright, Rod Young

**AB Members Absent** Chris Clark

**City Staff Present** Tricia Cooke, Director  
April Guss, Office Administrator Supervisor

**Guests Present** Kathy Houston, Ellie Oaks-Green, Adam Schweitzer, Leda Wright, Rod Young  
Heritage Senior Adults, Inc. Board of Trustees

**Call to Order** Max Derrick called the meeting to order at 10:35 am and welcomed everyone

**Minutes** February 27, 2019 minutes were approved on a motion by Pete Wright and seconded by Richard Clark

**Special Recognition** None

**Citizen Comments** None

### **Committee Reports**

- A. Health and Safety Fair (*Kathy Houston, Lead*)  
Kathy asked that if the board has any suggestions for the Center's booth to let her know.

### **Unfinished Business**

- A. Center Shirts  
Tricia is working on another order.
- B. Symposium  
Please advertise our Symposium on Senior and Caregiver Protection and we are looking for volunteers to help by being room hosts.

**New Business** None

### **Board of Trustee Comments**

Kathy Houston mentioned that the Board of Trustees have approved the purchase of a travel AED for the Center bus.



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*Advisory Board Meeting Minutes continued*

### **Board Comments**

Pete Wright reminded the board members to wait in the hall until the Board of Trustees meeting is finished; be courteous.

### **Director's Report**

Director Cooke mentioned that there are a few big projects happening at the Center in April:

1. On Saturday, April 6 there will be a group of Murray High School Senior Class Government (16) coming to clean up the backyard and ready the vegetable patch for planting.
2. On Friday, April 26 through Monday, April 29 the kitchen will be closed as we replace the main serving counter and install a new backdoor.
3. The bathrooms will be getting new stall partitions installed.

If the board has any suggestions of improvements to make around the Center, please let Tricia know. She is looking down the road to redesign the ceramics room and install new blinds on the windows. The awnings for the patio will also be replaced in the future.

The next regular board meeting will be held on **April 24, 2019** at **10:30 am**. There being no further business, the meeting adjourned at 11:10 am on a motion by Erich Mille and seconded by Pete Wright. Minutes recorded by April Guss.