



Murray City Commercial Tenant Improvement Permit

The following list is a list of common requirements needed for a Commercial Tenant Improvement, the purpose being to help expedite the permit process, this list may not be a complete list for the plan review as every project is unique.

COMMUNITY DEVELOPMENT ACCEPTANCE FOR REVIEW

- Project Approval from Murray City Planning & Zoning or be scheduled for final approval on the next available Planning Commission Agenda. Contact: 801-270-2430 or planning@murray.utah.gov with questions.

****Submit the Building Permit Application electronically through eProcess 360: <https://murray.ut.eprocess360.com> ****

NOTE: APPLICATIONS FOR BUILDING PERMITS CANNOT BE ACCEPTED FOR PLAN REVIEW UNTIL THE SUBMITTAL IS COMPLETE.

Contractor's name, phone number, address, and contractor's state license numbers (Required prior to issuance of the permit):

- General Contractor
- Electrical Contractor
- Plumbing Contractor
- Mechanical Contractor

BUILDING PLANS **PLANS @ FASHION PLACE MALL REQUIRE LANDLORD APPROVAL LETTER**

- Restaurant Plans are required to have approval from Salt Lake County Health Dept. This must be provided prior to issuance of the building permit. Go to: <https://www.saltlakecounty.gov/health/food-protection/permits/permanent/> for information.
- Building Code Analysis must be shown on plans
- Clearly show the specific use of each area
- Indicate whether this is to be a new build out or remodel
- **Spaces over 3,000 ft², medical facilities, and restaurants require a Utah State registered architects stamp, signature, and date.**
- Key plan or description indicating location in the main structure
- Floor plans drawn to scale (1/8" =1' or larger) clearly indicating specific uses of all areas and general plan of entire space if this is part of a larger space
- Differentiation between new and existing construction, doors windows, corridors, etc.
- Full floor plan i.e. office building TI – showing where the tenant space is located and what the uses of other tenants, egress, restrooms, etc.
- Clearly dimensioned rooms, corridors, aisles, etc.
- Size, material, hardware, fire rating and swing of doors
- Window size, type and location with safety glazing indicated
- Room finishes with flame spread rating for wall coverings
- Ceiling details at perimeter to include seismic bracing detail for suspended ceilings
- Stair details at perimeter to include handrail and guards
- Wall construction detailed to include wall heights, deflection tracks and bracing details for walls not attached to deck above

ELECTRICAL PLANS

- Lighting plans
- Fire alarms and smoke detectors as required
- Exit signage and emergency lighting

MECHANICAL PLANS

- Plumbing fixture locations
- Exhaust fans
- Locations of fire and smoke dampers
- Mechanical equipment schedules and efficiency ratings