



JOB DESCRIPTION

Title: **LEADWORKER - CITY**
Department: Streets, Parks
Class Code: 7575
FLSA Status: Non-Exempt
Effective Date: July 1, 1984 (Rev. 06/2018)

GENERAL PURPOSE

Under general supervision from the Streets Superintendent, the Parks Superintendent or field supervisor, performs supervisory, semi-skilled and skilled maintenance work and equipment operation and directs the work of an assigned crew.

EXAMPLE OF DUTIES (Any one position may not include all of the duties listed, nor do the listed examples include all duties which may be found in positions of this class.)

- *-- Leads a crew of workers in performing maintenance and equipment operations; handles difficulties that occur at the work site; makes certain job is completed.
- *-- Performs all functions of a Maintenance Worker and/or Equipment Operator when deemed as necessary.
- *-- Streets division: maps and diagrams street signs and line locations; Parks division: maps and diagrams park signs, logs jobs completed and coordinates information with GIS division.
- *-- Patches streets; digs holes; lays asphalt and pours cement; cuts weeds; builds fences; lays gutters and sidewalks; removes snow; assists in flood control operations.
- *-- Oversees vehicles to ensure proper and safe operation; performs routine maintenance and emergency repairs; reports mechanical problems to shops.
- *-- Installs sprinkling systems; repairs plumbing; repairs leaky valves; fertilizes parks; sprays for weed and pest control; mows, trims, edges and waters lawns in parks; cuts and cleans up uncontrolled weeds.
- *-- Parks division: may install sprinkling systems; repairs plumbing; repairs leaky valves; fertilizes parks; aerates and maintains turf, including repairs, top dressing and overseeding; sprays for weed and pest control; mows, trims, edges and waters lawns in parks; cuts and cleans up controlled weeds.

- *-- (Parks Department only) Oversees graffiti removal program for Murray City. Logs hours and occurrences of graffiti on City Works. Works closely with Murray City Police Department to ensure incidents of graffiti are reported and removed in a timely manner.
- *-- (Parks Department only) Oversees community work projects throughout park system.
- *-- (Parks Department only) Installs, maintains, repairs recreation equipment; maintains and marks athletic fields for use; performs related carpentry projects as required.
- *-- Reviews reports and works closely with residential representatives in suggesting solutions and resolving problems.
- *-- Operates light, medium and heavy equipment; operates single axle dump trucks, ten wheel dump trucks, garbage truck, leaf machine, power brooms forklifts, jackhammers; operates semi-trailer and transport, front-end loader, backhoe and roller; road graders, asphalt paver equipment, asphalt milling machines, etc.
- *-- (Streets Department only) Fabricates, installs and maintains traffic signs and pavement markings in accordance with the MUTCD; prepares sign surveys and maintains a current inventory of all signs and road markings.
- *-- (Streets Department only) Operates complex lane line striping equipment, hydraulic sprayer, paint sprayers, surface preparation machines and drive hammers; cones off and barricades work areas according to departmental policies and City requirements.
- May function as a Field Supervisor, on a limited basis.
- Performs related duties as assigned.

MINIMUM QUALIFICATIONS

Education and Experience

- Graduation from High School or completion of GED or equivalent plus (3) three years of streets and drainage system construction, maintenance or repair experience, at least (2) two years of which must have been in a position equivalent to an Equipment Operator II, Irrigation Specialist, Water Tech III or any equivalent combination of education and experience which produces the required knowledge, skills and abilities.

Special Requirements

- Must have a valid Utah Commercial Driver License. (Streets Department only) Class A with tanker endorsement.
- (Parks Department only) Must possess a Certified Pesticide Application license.

- Must possess a (TCS) Traffic Control Supervisor Certification within six months of hire if employed in the Streets Department.
- May perform duties on trouble truck and must be generally available and respond to emergency "call outs" at any time of day, year-round, regardless of weather conditions.
- Must be available and respond within 30 minutes to emergency "call outs".

Necessary Knowledge, Skills and Abilities

- Thorough knowledge of equipment operating principles and procedures; thorough knowledge of the hazards and safety precautions relating to equipment operations; thorough knowledge of maintenance operations.
- (Street Department Only) Ability to read and setup construction grade stakes on road projects.
- Skill in the operation of all equipment.
- Ability to follow and teach standard safety practices and procedures common to equipment operation and maintenance work. Ability to create effective working relationships with employees and the general public; ability to effectively motivate employees to work; ability to follow standard safety practices and procedures common to equipment operation.

TOOLS & EQUIPMENT USED

- May include motorized vehicles and equipment, including garbage truck, dump truck, pickup truck, backhoe, leaf machine, tractor blowers, utility truck, compressors, sanders, generators, common hand and power tools, shovels, wrenches, radio, phone OR lawn and landscaping equipment including tractors, mowers, airifier, chainsaw, edgers, weed trimmers, electronic motors, pumps, sprinklers, irrigation systems; miscellaneous hand and power tools for turf maintenance; swimming pool equipment including chlorination system, pumps, boiler, valves, filtration devices, gauges, etc.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is regularly required to reach with hands and arms. The employee frequently is required to stand; talk or hear; walk; and use hands to finger, handle, feel or operate objects, tools, or controls. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl.

- The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee regularly works near moving mechanical parts and in outside weather conditions. The employee frequently works in high, precarious places and is frequently exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, and vibration. The employee is occasionally exposed to risk of electrical shock.
- The noise level in the work environment is usually loud.

DEPT/DIVISION APPROVED BY: _____ DATE: _____

EMPLOYEE'S SIGNATURE: _____ DATE: _____

H. R. DEPT. APPROVED BY: _____ DATE: _____

*Essential functions of the job.